

VILLAGE OF PALMYRA SPECIAL EVENT PERMIT

NAME: Alissa Simmons

NAME OF ORGANIZATION HOSTING EVENT: Palmyra Lions Club

NAME OF EVENT: Christmas Parade

LOCATION OF EVENT: Main St, Palmyra

DATE(S) OF EVENT: 12-6-2025 START TIME: 4:30
END TIME: 6:00

WILL THE EVENT REQUIRE A STREET CLOSURE? ✓
YES NO

IF YES, WHAT *STREET(S) NEED TO BE CLOSED? 1st, 2nd, 3rd, 4th, Arconena, 5th
STREET NAME(S)

*Please note STH 59 and 106 require State DOT approval: request application at Village Clerk's Office

STREET BARRICADES OR CONES REQUIRED? ✓
YES NO

EXTRA POLICE OFFICER (S) FOR SECURITY OR TRAFFIC CONTROL? YES ✓
NO

**WILL ALCOHOL BE SERVED AT THE EVENT? YES NO ✓
**Note: proper licenses may be required

SIGNED: [Signature] DATE: 9-18-25

STAFF ONLY-DO NOT WRITE BELOW THIS LINE

Approved by: _____ Date: _____

Copies Distributed to:
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-Public Safety Director -Police Sergeant